

**BIRLA PUBLIC SCHOOL, DOHA, QATAR**  
**Circular**

Dear Parent,

**Subject: - Founders' Day Guidelines for Parents**

The 22nd Founders' Day of Birla Public School for the Academic Year 2025-2026 will be held on 27 and 28 November 2025. Kindly note the schedule from 24 to 28 November 2025 in preparation for Founders' Day.

FOUNDERS' DAY	DATE	DAY	TIME	GRADES PERFORMING
DAY - 1	27/11/2025	THURSDAY	5:00 p.m. – 8:00 p.m.	KG II to V
DAY - 2	28/11/2025	FRIDAY	5:00 p.m. – 8:00 p.m.	VI to XII

**Venue: Birla Public School (Main Campus) - Mesaimeer, Opposite to Religious Complex.**

**Schedule for the Dress Rehearsal:**

DATE	GRADES	REPORTING TIME	REPORTING VENUE	DISPERSAL TIME	DISPERSAL VENUE
Monday, 24 November 2025	KG II to Grade XII	7 am	I, III to XII	1 pm	I (non - participants), III to XII
		11:30 am	KG II	3:30 pm	KG II & I (FD participants)
		1 pm	II	6 pm	II
			Respective Campuses		Respective Campuses

- Transport will be provided by school to those who avail the school transport.

**Tuesday, 25 November 2025 (Morning)**

It will be a regular working day for Grades I & III – XII and will be a **non-instructional day for non - participants of KG II & Grade II** (only FD participants of KG II & Grade II will report to school at 7:00 am).

DATE	GRADES	REPORTING TIME	REPORTING VENUE	DISPERSAL TIME	DISPERSAL VENUE
Tuesday, 25 November 2025 (Morning)	Grades I & III to XII (KG II & Grade II FD participants only)	7:00 am	Respective Campuses	1:00 pm	Respective Campuses

**Tuesday, 25 November 2025 (Evening)**

DATE	GRADES	REPORTING TIME	REPORTING VENUE	DISPERSAL TIME	DISPERSAL VENUE
Tuesday, 25 November 2025 (Evening)	Grades VI to XII (Only FD participants)	4:30 pm	Main School Campus	7:30 pm	Main School Campus

- Transport will be provided by school to those who avail the school transport.

- Students using private transport are requested to report to the main campus at 4:30 pm for the evening practice.
- Light refreshments will be provided for the participants.

### **Wednesday, 26 November 2025**

It will be a **non-instructional day for non-participants from KG II to XII** (only participants will report to school as per the schedule given below).

DATE	GRADES	REPORTING TIME	REPORTING VENUE	DISPERSAL TIME	DISPERSAL VENUE
Wednesday, 26 November 2025	KG II to Grade V	3:30 pm	Main School Campus	7:30 pm	Main School Campus

DATE	GRADES	REPORTING TIME	REPORTING VENUE	DISPERSAL TIME	DISPERSAL VENUE
Wednesday, 26 November 2025	Grade VI to XII	2:00 pm	Main School Campus	5:00 pm	Main School Campus

- Transport will be provided by school to those who avail the school transport.
- Students using private transport are requested to report to the respective campus at 2:00 pm.
- Light refreshments will be provided for the participants.

### **Thursday, 27 November 2025 (Founders' Day - 1- KG II to Grade V)**

DATE	GRADES	REPORTING TIME	REPORTING VENUE	DISPERSAL TIME	DISPERSAL VENUE
Thursday, 27 November 2025	KG II to V	3:30 pm	Main School Campus	8:00 pm	Main School Campus

- Transport will be provided by school to those who avail the school transport.
- Students using private transport are requested to report to the respective campuses at 3:30 pm.
- Light refreshments will be provided for the participants.

### **Friday, 28 November 2025 (Founders' Day - 2- Grades VI to XII)**

DATE	GRADES	REPORTING TIME	REPORTING VENUE	DISPERSAL TIME	DISPERSAL VENUE
Friday, 28 November 2025	VI to XII	3:30 pm	Main School	8:00 pm	Main School

- Transport will be provided by school to those who avail the school transport.
- Students using private transport are requested to report to main school at 3:00 pm
- Grade 12 students will report to school by 5:00 p.m.
- Light refreshments will be provided to the participants.

### **General Guidelines**

- **The program detail slip** (reporting time, green room, dispersal venue, dispersal time, additional requirements) **will be shared with each participating student. Parents are to follow the same.**
- Invitation Card with program details will be sent through the students. (Siblings would receive one card)
- Entry for 2 will be permitted on one Founders' Day Invite for the respective day.
- Entry will be from Gate No 6 only.

- Please occupy your seats by 4:30 p.m. on both the days.
- Please park your car in the field adjacent to the stage of the school. Our support staff will help you park your vehicle. Please DO NOT park your car between the school and the Religious Complex.
- Photography and videography are not allowed during the program. Arrangements are made for DVDs of each day's program which will be available at a nominal cost.
- School transport will be provided to the participants who avail school transport; but dropping back home will be only after the last program.
- **Students should be in proper winter School uniform along with School ID card. Those in non - uniform and ID card will not be admitted (Even if accompanied with parents).**
- **Parents may collect their ward from the respective dispersal rooms as informed by the teacher-in-charge through the program details slip.**

Expecting your whole-hearted cooperation for the smooth functioning of the event.

Regards,



**Dr. Anand R. Nair**  
**Principal**