

February 20, 2019

## Circular for the children of KG I

Dear Parents,

The present academic year is nearing completion and we are facilitating your procurement of next year's prescribed / recommended academic books and stationery at the school premises. One of the suppliers of academic books / stationeries has consented to provide these at our school at **8:00 a.m. To 12:00 p.m. on 16/03/2019** against advance payment as under. However, you are free to purchase these from any other place of your choice.

For children who are promoted to KG II, the price for one full set of textbooks, notebooks and regular stationery is QRs.570/-. This full set price also includes price for compulsory items like School ID, Almanac and Digital Learning Content.

'Digital Learning Content – User Guide', Almanac, stationery items, and ID card will be given in the classroom after the reopening of the school. The prices of these items are already included in the set. Please send the required exact amount (stapled to the School Almanac) **IN CASH** to your child's Class Teacher on or before **05/03/2019** along with the form, furnished below this Circular.

In case if you do not wish to purchase book sets using this facility, please send Qrs **265/-** through your child towards the compulsory items like School ID, Almanac, Stationary and Digital Learning Content.

On the scheduled date, you can collect the set containing prescribed / recommended textbooks and notebooks with packing list, in the presence of the child's Class Teacher. Since the supplier will not be available at the school after the scheduled date, please collect the set of textbooks / notebooks on the allotted day itself, without fail. Receipts from the supplier will be given to each child when the school reopens.

Kindly note that only parents who make the payment to the Class Teacher on or before **05/03/2019**, Will get the set of textbooks and notebooks on the scheduled date. Payment will not be accepted on the day of distribution.

Meanwhile, please make a note of the following information:

- i) The last working day for Kindergarten Section will be **14/03/2019** (non-instructional day)
- ii) For children who are presently studying in KG I, there will be a short break from **15/03/2019** To **06/04/2019**. The new academic year (2019 – '20) will begin on **07/04/2019**.

Yours sincerely,



A.P.Sharma  
Principal

To  
The Class Teacher of KG I \_\_\_\_\_  
Birla Public School  
Doha – Qatar

Dear Sir/Madam, I am sending herewith:

(a) **QR 570/-** towards the cost of KG II full book set

**OR**

(b) I don't want full book set and I am sending only **QR265/-** towards cost of compulsory items

for my child (name & Adm No.) \_\_\_\_\_

.....  
( Signature of the Parent – with date )

\_\_\_\_\_, for the  
coming academic year 2019-20.